

Asian Rowing Federation Umpiring Committee
Late Withdrawal Policy for Selected Jury Members
ARF UC Policy 20251113 v.6

1. Purpose

To ensure the smooth conduct of Asian Rowing Federation (ARF) events, all appointed jury members are expected to honor their commitments once selections have been confirmed. This policy aims to promote professionalism, reliability, and fairness in jury appointments, while minimizing disruptions and issues to event technical operations due to lack of jury members.

2. Withdrawal Notice Requirement

A selected umpire or jury member who needs to withdraw from an event must notify the ARF Umpiring Committee (UC) and the Local Organizing Committee (LOC) **no later than 45 days before** the start of the event. This notification shall be in writing, and shall include the date, the name and signature of the umpire or jury member declining, the event name, the reason for declining, and the signature of President or Secretary General of the affiliated Member Federation (MF).

3. Consequences of Late Withdrawal

Rule:

Any umpire or jury member who cancels their participation **less than forty-five (45) days** before the scheduled event without valid justification (e.g., medical emergency, family emergency, visa issues, or unforeseen professional obligations accepted by the UC) shall be considered **ineligible for priority selection for a period of two (2) years**.

Exception:

An exception to this rule may be granted in cases of unforeseen and sudden changes in the event location or schedule.

4. Consideration of Exceptional Circumstances

The ARF UC may review the reason for late withdrawal and decide whether the penalty should apply, based on documentation or explanation provided by the umpire concerned and his/her affiliated MF.

5. Approval by Executive Committee

When applying the penalty of two (2) -year ineligibility for jury selection mentioned in the above section 3 and/or an exceptional penalty for the late withdrawal mentioned in above section 4, the ARF UC must report this in advance to the ARF Executive Committee for its approval.

Date approved: November 18th 2025

Effective: January 1st, 2026